

Durant Industrial Authority

MINUTES OF THE DURANT INDUSTRIAL AUTHORITY REGULAR MEETING March 11, 2019 AT 3:00 P.M.

1) Call to Order – Chairman Tucker

Chairman Tucker, called the meeting to order at 3:00 p.m., declared a quorum present, and opened the meeting.

2) Opening Invocation – Chairman Tucker

3) Roll Call – Jennifer Taylor

The following Durant Industrial Authority members were present: Billy Blackburn, Dennis Garrett, Jeff Hammock, Chris Pierce, Janet Reed, Jerry Tomlinson, Martin Tucker

The following members were absent: Sean Burrage, Tammye Gwin

The following guests were present at this month’s meeting: Steve Brittingham, Charles Calhoun, Curtis Armor, Michael Clements, Tim Rundel, Judy Siemens, Danny Sherrer, Robert Holliday, Jim Thorpe

4) Consideration and Action – February 11, 2019 Minutes of Regular Called Meeting – Chairman Tucker

A motion was made to approve by Jeff Hammock. Dennis Garrett seconds the motion. The motion carried by:

Aye: Dennis Garrett, Jeff Hammock, Janet Reed, Jerry Tomlinson, Martin Tucker

Nay: None

Abstain: Billy Blackburn, Chris Pierce

5) Review Industrial Authority Financial Reports – Judy Siemens

Judy Siemens presented the Financial Statements as of January 31, 2019 presented in the packets.

6) Consideration and Action – Durant Industrial Authority Claims – February, 2019 – Chairman Tucker

Chairman Tucker reviewed the claims for the Durant Industrial Authority:

○ Cheryl Jackson	2407.61
○ Durant Area Chamber of Commerce	1385.00
○ Jennifer Taylor	150.00
○ John Jackson	2407.60
○ Oklahoma Department of Commerce	7020.66
○ Paul S. Buntz.....	5175.50
TOTAL	18546.37

A motion was made to approve by Janet Reed. Jeff Hammock seconds the motion. The motion carried by:

Aye: Billy Blackburn, Dennis Garrett, Jeff Hammock, Chris Pierce, Janet Reed, Jerry Tomlinson, Martin Tucker

Nay: None

7) Update on Durant Industrial Authority Projects and Related Items – Paul Buntz

Paul Buntz updated the committee on the following projects:

- Tubacex – Concrete has begun being poured for the building.
- Project Energy – Is in negotiating phase for a conditional letter of intent and a conditional development agreement.
- UPS – The UPS facility is now in operation.
- SteelFab – Funding has been approved for water connections for the fire loop for SteelFab from Economic Development Sales Tax Funds.
- BrucePac – Continuing project to add freezer space and production capacity. This will increase employment to 400.

8) Consideration and Action – Budget Amendment and Transfer of Funds to the City of Durant for street improvements. – Tim Rundel, City Manager and Paul Buntz, Interim Director DIA. (tabled from previous meeting).

Tim Rundel shared with the board the resolution that was tabled from the previous meeting to form a partnership coalition with the Choctaw Nation and city council, which both have already approved the partnership. Janet Reed asked in regards of the 020 account, and if the administration costs from the end of last year and this year have been took out of the 020 account? Paul Buntz answered that yes, those have been pulled from that account. She re-stated her concern on pulling funding out of that account with the new Executive Director hire and the city council elections coming soon. The concern is that this may be the only funding option for the DIA. Tim Rundel stated that the new hire would be a city employee and the city would absorb all costs for the Executive Directors salary. Understanding that Janet Reed shared she is still concerned that if at the time of re-negotiations of the director's contract in June 2019 should the council decide to no longer fund the DIA the 020 account is the only source they have to hopefully be able to carry that contract forward. Dennis Garrett shared having the same concerns as Janet of depleting the account. Jerry Tomlinson stated that this a thinking outside of the box effort to come up with some funding for improvement on some of the major traffic areas within the city, also being a member of the DIA board and understanding the concerns of depleting the account. Jerry Tomlinson makes a motion to approve the agenda item as described. Seconded by Billy Blackburn. The motion failed by:

Aye: Billy Blackburn, Jerry Tomlinson

Nay: Dennis Garrett, Jeff Hammock, Chris Pierce, Janet Reed, Martin Tucker

9) Consideration appointment of Trustee of DIA Board of Trustees to represent the DIA Board on the Durant Tourism Economic Development Authority Board (Tabled from previous meeting).

A motion was made by Martin Tucker to nominate Dennis Garrett to serve on the Tourism Board.

Seconded by Chris Pierce. The motion carried by:

Aye: Billy Blackburn, Jeff Hammock, Chris Pierce, Janet Reed, Jerry Tomlinson, Martin Tucker
Nay: None
Abstain: Dennis Garrett

- 10) Consider Executive Session for the Durant Industrial Authority to discuss items (Executive Session Authorized by Title 25, Section 307B.1 and 307B.3 of the Oklahoma State Statues)**
- a. Further discussion terms of Sale of Property on Project Energy.**
 - b. Discussion hiring of new Executive Director.**

A motion was made by Jeff Hammock to enter into Executive Session. Seconded by Janet Reed. The motion carried by:

Aye: Billy Blackburn, Dennis Garrett, Jeff Hammock, Chris Pierce, Janet Reed, Jerry Tomlinson, Martin Tucker
Nay: None

11) Consider Motion to return to Regular Session – Chairman Tucker

A motion was made by Dennis Garrett to enter into Executive Session. Seconded by Jeff Hammock. The motion carried by:

Aye: Billy Blackburn, Dennis Garrett, Jeff Hammock, Chris Pierce, Janet Reed, Jerry Tomlinson, Martin Tucker
Nay: None

12) Consideration and Action Pursuant to Items 10a. and 10b. above – Chairman Tucker

No Action Taken

13) Durant Industrial Authority New Business – Chairman Tucker

Chairman Tucker tendered his letter of resignation to the authority. He has accepted a new job that he will start next week, the new job will take him out of the bank which no longer gives him authority to serve on this board.

Janet Reed mentioned there is a forum Thursday evening at 6:00 for city council election. It will be held at the library.

14) Adjournment – Chairman Tucker

A motion was made by Jeff Hammock to adjourn. Seconded by Chris Pierce. The motion carried by:

Aye: Billy Blackburn, Dennis Garrett, Jeff Hammock, Chris Pierce, Janet Reed, Jerry Tomlinson, Martin Tucker
Nay: None

15) Meet with Economic Development Council immediately following DIA Meeting for general discussion of economic development in Durant.

No Action Taken

Most of the trustees stayed after the DIA meeting to participate in the Economic Development Council discussion about economic development in Durant.