

This is to certify that in conformity with the Oklahoma Open Meeting Act, public notice of the date, time and place of this meeting was filed with the City Clerk of Durant on the 4th day of August, 2020 and that an agenda of said meeting was posted at the place of such meeting at 2:45 p.m. on October 30th, 2020.

**MINUTES OF THE REGULAR MEETING OF THE DURANT INDUSTRIAL AUTHORITY
OF November 3rd, 2020 AT 4:00 PM, Roscoe J. Hatfield Council Chambers, 300 West
Evergreen, Durant, Oklahoma**

1. Call to Order

Chairman Chris Pierce called the meeting to order at 4:02 p.m.

2. Roll Call

Attended in Person:

Trustee Steve Brittingham
Vice Chairman Jeff Hammock

Attended Via Zoom Teleconference:

Trustee Brandon Johnson
Chairman Chris Pierce
Trustee Edwin Boothe
Advisory Member Tammye Gwin

Absent:

Trustee Ashley Stuteville
Trustee Jeff Shattuck
Advisory Member Mike Goodwin

3. Opening Invocation

Trustee Boothe provided the invocation.

4. Consideration and Action - Approval of Minutes of Regular Meeting of October 6th, 2020

APPROVED

Motion was made by Vice Chairman Hammock and seconded by Trustee Brittingham to approve the regular called meeting minutes of September 1st, 2020.

Ayes: Boothe, Hammock, Brittingham, Pierce

Abstain: Johnson

Nay:

5. Review of Industrial Authority Financial Reports

Trustee Johnson gave an update on Financial Reports. The big driver for revenue on the 110 account is the million dollars moved over that is allocated for land use.

6. Consider and Action – Durant Industrial Authority Claims – 10-22-2020

APPROVED

10-22-20	
○ Rhonda Clemons	\$1,000.00
○ Sean Wyatt	\$100.00
○ TOTAL	\$1,100.00

Motion was made by Vice Chairman Hammock and seconded by Trustee Brittingham to approve the claims.

Ayes: Boothe, Hammock, Brittingham, Pierce, Johnson

Nay: None

7. Consideration and Action – 2021 Meeting Dates

First Tuesday of every month at 4PM.

Motion was made by Vice Chairman Hammock and seconded by Trustee Brittingham to approve the claims.

Ayes: Boothe, Hammock, Brittingham, Pierce, Johnson

Nay: None

8. Information Items

a. Executive Director's Report

Executive Director Lisa Taylor presented her report to the Board. Ms. Taylor stated that the site ready certification will take place on November 12th. She has also allocated funds for page ads for Discover Durant. The City is paying for an Economic Development website. Marketing Alliance is helping develop the website and is looking for high-resolution photos. Also, she has asked for assistance from Economic Development Law Center for updating bylaws in association with the Authority. Furthermore, the Airport is implementing a master plan for 2021. The master plan will help guide aviation related manufacturing in the future.

There was a discussion about who to replace Mike Goodwin with. The Authority needs to decide from what work-related sector the individual will come from as well as the process for replacing Mike Goodwin.

10. New Business

There was no new business.

10. Adjournment

Motion was made by Vice Chairman Hammock and seconded by Trustee Johnson to adjourn meeting.

Motion passed with the following vote:

Ayes: Boothe, Hammock, Brittingham, Pierce, Johnson

Nay: None

This is to certify that the foregoing is a true and complete copy of the original minutes in draft form. The minutes contained herein have not been approved by the Durant Industrial Authority and are scheduled to appear on the December 1st, 2020 regular agenda for consideration.

**BLAKE M. HOFFMAN, ADMINISTRATIVE SPECIALIST
CITY OF DURANT, OKLAHOMA**
