

This is to certify that in conformity with the Oklahoma Open Meeting Act, public notice of the date, time and place of this meeting was filed with the City Clerk of Durant on the 2nd day of October, 2020 and that an agenda of said meeting was posted at the place of such meeting at 2:45 p.m. on October 2nd, 2020.

**MINUTES OF THE REGULAR MEETING OF THE DURANT INDUSTRIAL AUTHORITY
OF September 1st, 2020 AT 3:00 PM, Roscoe J. Hatfield Council Chambers, 300 West
Evergreen, Durant, Oklahoma**

1. Call to Order

Chairman Chris Pierce called the meeting to order at 4:04 p.m.

2. Roll Call

Attended in Person:

Trustee Edwin Boothe
Trustee Jeff Shattuck
Trustee Steve Brittingham
Vice Chairman Jeff Hammock

Attended Via Zoom Teleconference:

Chairman Chris Pierce
Trustee Ashley Stuteville

Absent:

Trustee Brandon Johnson
Advisory Member Tammye Gwin
Advisory Member Mike Goodwin

3. Opening Invocation

Trustee Shattuck provided the invocation.

4. Consideration and Action - Approval of Minutes of Regular Meeting of September 1st, 2020

A correction was made for reflecting that Vice-Chairman Jeff Hammock called the meeting to order rather than "Vice-Chairman Chris Pierce."

APPROVED

Motion was made by Trustee Shattuck and seconded by Vice-Chairman Hammock to approve the regular called meeting minutes of September 1st, 2020.

Ayes: Boothe, Hammock, Shattuck, Brittingham, Stuteville

Abstain: Pierce

Nay:

5. Review of Industrial Authority Financial Reports

Lisa Taylor gave an update on Financial Reports. A mistake was made as far as Incode showing a specific charge coming out of the 020 account rather than the account it is supposed to come out of.

6. Consider and Action – Durant Industrial Authority Claims – 09-04-20 and 10-02-2020

APPROVED

09-04-20	
○ Governors Econ Dev Marketing Team	\$500.00
○ Blake Goode and Fannin Bank	\$1,500.00
○ Cheryl Jackson	\$2,407.61
○ John Jackson	\$2,407.60
○ Oklahoma Department of Commerce	\$2,083.34
○ Oklahoma Department of Commerce	\$1,666.67
○ Oklahoma Department of Commerce	\$1,666.48
○ Oklahoma Department of Commerce	\$1,250.00
○ Oklahoma Department of Commerce	\$354.17
○ Terracon Consultants, INC	\$2,350.00
○ TOTAL	\$15,685.87
10-02-20	
○ Cheryl Jackson	\$2,407.61
○ John Jackson	\$2,407.60
○ Oklahoma Department of Commerce	\$2,083.34
○ Oklahoma Department of Commerce	\$1,666.67
○ Oklahoma Department of Commerce	\$1,666.48
○ Oklahoma Department of Commerce	\$1,250.00
○ Oklahoma Department of Commerce	\$354.17
○ Taylor, Lisa J	\$228.70
○ TOTAL	\$12,064.57

Motion was made by Trustee Shattuck and seconded by Trustee Boothe to approve the claims.

Ayes: Boothe, Hammock, Pierce, Shattuck, Brittingham, Stuteville

Nay: None

7. Information items

a. Executive Director's Report

Lisa Taylor came up to speak about the report. Application was sent for site-ready certification for the Department of Commerce in. Department of Commerce representatives will come to the City of Durant and examine sites. RFP openings for a website developer for Economic Development will start on 10/08/2020 and will subsequent be sent to the City Council for approval this month.

8. New Business

APPROVED

9. Adjournment

Motion was made by Trustee Boothe and seconded by Trustee Stuteville to adjourn meeting.

Motion passed with the following vote:

Ayes: Boothe, Hammock, Pierce, Shattuck, Brittingham, Stuteville

Nay: None

This is to certify that the foregoing is a true and complete copy of the original minutes in draft form. The minutes contained herein have not been approved by the Durant Industrial Authority and are scheduled to appear on the November 3, 2020 regular agenda for consideration.

**BLAKE M. HOFFMAN, ADMINISTRATIVE SPECIALIST
CITY OF DURANT, OKLAHOMA**
