

**MINUTES OF THE MEETING OF DURANT INDUSTRIAL AUTHORITY
May 3, 2022 AT 4:00 PM,
Roscoe J. Hatfield
Council Chambers,
300 West Evergreen,
Durant, Oklahoma**

CALL TO ORDER

Chairman Hammock called the meeting to order at 4:00 pm.

INVOCATION/FLAG SALUTE

Chairman Jeff Hammock provided the invocation.

ROLL CALL

Present:

Trustee Edwin Boothe
Trustee Steve Brittingham
Trustee Mike Davis
Trustee Jeff Shattuck
Chairman Jeff Hammock
Advisory Member Tammye Gwin*
Advisory Member Thomas Newsom

Absent:

Trustee Grace Rudolf
Vice Chairman Brett Rogers

*denotes partial attendance

ORDER OF BUSINESS

1. Consent Items

To help streamline meetings and allow the focus to be on other items requiring strategic thought, the "Consent Items" portion of the agenda groups the routine, procedural, and self-explanatory non-controversial items together. These items are voted on in a single motion (one vote). However, any Council member requesting further information on a specific item thus removes it from the "Consent Items" section for individual attention and separate vote.

Motion was made by Trustee Michael Davis and seconded by Trustee Jeff Shattuck to

approve both consent items a. Consider Meeting Minutes of April 5, 2022 and b. Consider Approval of Financial Report.

Motion Passed with the following vote:

Ayes: Boothe, Brittingham, Davis, Shattuck, Hammock
Nays: None
Abstain: None

- a. Consider Approval of Meeting Minutes of April 5, 2022
- b. Consider Approval of Financial Report

2. Consider Items Removed from Consent

3. Information Items

- a. Executive Director Report

4. Administration

- a. Discussion, Consider and Possible Action on Implementing a Technology Grant Program for Small Businesses

Motion was made by Trustee Michael Davis and seconded by Trustee Steve Brittingham to approve Implementing a Technology Grant Program for Small Businesses for up to the amount of \$2,000 per business.

Motion Passed with the following vote:

Ayes: Boothe, Brittingham, Davis, Shattuck, Hammock
Nays: None
Abstain: None

- b. Discussion, Consideration and Possible Action on Implementing a Grant Program for Small Businesses.

Motion was made by Trustee Jeff Shattuck and seconded by Trustee Steve Brittingham to approve Implementing a Grant Program for Small Businesses in the amount of up to \$5,000 per business.

Motion Passed with the following vote:

Ayes: Boothe, Brittingham, Davis, Shattuck, Hammock
Nays: None
Abstain: None

c. Discussion, Consideration and Possible Action of Budget to Fund Small Business Grant Programs

Motion was made by Trustee Steve Brittingham and seconded by Trustee Jeff Shattuck to approve the Budget to Fund Small Business Grant Programs detailed in items 4a. and 4b. in the total amount of \$260,000.

Motion Passed with the following vote:

Ayes: Boothe, Brittingham, Davis, Shattuck, Hammock

Nays: None

Abstain: None

d. Discussion, Consideration and Possible Action on Entering a Contract for Services with Amy Meadows, Windows Matter, in the amount of \$5,000.

Motion was made by Trustee Steve Brittingham and seconded by Trustee Edwin Boothe to approve to enter a Contract for Services with Amy Meadows, Windows Matter, for the amount of \$5,000.

Motion Passed with the following vote:

Ayes: Boothe, Brittingham, Davis, Shattuck, Hammock

Nays: None

Abstain: None

e. Discussion, Consideration and Possible Action on Entering a Contract for Services with Heather Lisle in the amount of \$2,500

Motion was made by Trustee Jeff Shattuck and seconded by Trustee Michael Davis to approve to enter into a Contract for Services with Heather Lisle in the amount of \$2,500.

Motion Passed with the following vote:

Ayes: Boothe, Brittingham, Davis, Shattuck, Hammock

Nays: None

Abstain: None

f. Discussion, Consideration, and Possible Action on Requesting a Forensic Audit by the Oklahoma State Auditor and Inspector.

Motion was made by Trustee Michael Davis to approve requesting a Forensic Audit by the Oklahoma State Auditor and Inspector.

Motion Failed for lack of second.

- g. Discussion, Consideration and Possible Action on a Resolution in Support of an Application to the USDA for a Rural Business Development Grant.

Motion was made by Trustee Jeff Shattuck and seconded by Trustee Edwin Boothe to approve the Resolution in Support of an Application to the USDA for a Rural Business Development Grant.

Motion Passed with the following vote:

Ayes: Boothe, Brittingham, Davis, Shattuck, Hammock

Nays: None

Abstain: None

5. Executive Session

- a. Consider Entering into Executive Session to confer on matters pertaining to economic development, including the transfer of property, financing, or the creation of a proposal to entice a business to remain or to locate within their jurisdiction if public disclosure of the matter discussed would interfere with the development of products or services or if public disclosure would violate the confidentiality of the business. This Executive Session Authorized by Title 25, Section 307 (C)(11) of the Oklahoma State Statutes.

No Action.

- b. Consider Action Pursuant to Item 5 a

No Action.

6. New Business

There was no new business.

ADJOURNMENT

Motion was made by Trustee Michael Davis and seconded by Trustee Edwin Boothe to adjourn.

Motion Passed with the following vote:

Ayes: Boothe, Brittingham, Davis, Shattuck, Hammock

Nays: None
Abstain: None