

**MINUTES OF THE MEETING OF DURANT INDUSTRIAL AUTHORITY
April 4, 2023 AT 4:00 PM, Roscoe J. Hatfield
Council Chambers,
300 West Evergreen,
Durant, Oklahoma**

CALL TO ORDER

Chairman Hammock called the meeting to order at 4:00 p.m.

INVOCATION/FLAG SALUTE

Chairman Hammock provided the invocation.

ROLL CALL

Present:

Trustee Steve Brittingham

Trustee Mike Davis

Trustee Grace Rudolf

Trustee Jeff Shattuck

Trustee Cole Walker

Vice Chairman Rogers*

Chairman Jeff Hammock

Advisory Member Tammye Gwin*

*Advisory Member Tammye Gwin arrived at 4:05 p.m.

*Vice Chairman Rogers arrived at 4:10 p.m.

Absent:

Advisory Member Thomas Newsom

ORDER OF BUSINESS

1. Consent Items

To help streamline meetings and allow the focus to be on other items requiring strategic thought, the "Consent Items" portion of the agenda groups the routine, procedural, and self-explanatory non-controversial items together. These items are voted on in a single motion (one vote). However, any Council member requesting further information on a specific item thus removes it from the "Consent Items" section for individual attention and separate vote.

- a. Consider Approval of Regular Meeting Minutes of March 7, 2023

Motion was made by Trustee Jeff Shattuck and seconded by Vice Chairman Brett Rogers to approve Regular Minutes of March 7, 2023.

Motion Passed with the following vote:

Ayes: Brittingham, Davis, Rudolf, Shattuck, Walker, Rogers, Hammock

Nays: None

Abstain: None

2. Consider Items Removed from Consent

3. Information Items

- a. DIA Director's Report March 2023
- b. Financial Report March 2023
- c. Final Report UMD Project Closed

4. Administration

- a.
 1. Discuss, Consider and Take Action on Award of Bid for Remediation of 68 Waldron Road Facility Interior Contamination of DIA-Owned Property to United Manufacturing and Distribution LLC (UMD) in the Amount of \$38,740.00;
 2. Consider Approval of Contract with United Manufacturing and Distribution LLC (UMD) for the Remediation of 68 Waldron Road Facility Interior Contamination of DIA-Owned Property in the Amount of \$38,740.00;
 3. Consider Approval of the Expenditure of Economic Development Sales Tax Funds in the Amount of \$38,740.00 to United Manufacturing and Distribution LLC (UMD) for the Remediation of 68 Waldron Road Facility Interior Contamination of DIA-Owned Property

4a-1 Motion was made by Trustee Mike Davis and seconded by Trustee Grace Rudolf to approve the Bid for Remediation of 68 Waldron Road Facility Interior Contamination of DIA-Owned Property to United Manufacturing and Distribution LLC (UMD) for the amount of \$38,740.00.

Motion Passed with the following vote:

Ayes: Brittingham, Davis, Rudolf, Shattuck, Walker, Rogers, Hammock

Nays: None

Abstain: None

4a-2 Motion was made by Trustee Davis and seconded by Trustee Grace Rudolf to approve a Contract with United Manufacturing and Distribution LLC (UMD) for the Remediation of 68 Waldron Road Facility Interior Contamination of DIA-Owned Property in the amount of \$38,740.00.

Motion Passed with the following vote:

Ayes: Brittingham, Davis, Rudolf, Shattuck, Walker, Rogers, Hammock

Nays: None

Abstain: None

4a-3 Motion was made by Chairman Jeff Hammock and seconded by Trustee Jeff Shattuck to approve the Expenditure of Economic Development Sales Tax Funds in the amount of \$38,740.00 to United Manufacturing and Distribution LLC (UMD) for the Remediation of 68 Waldron Road Facility interior Contamination of DIA-Owned Property.

Motion Passed with the following vote:

Ayes: Brittingham, Davis, Rudolf, Shattuck, Walker, Rogers, Hammock

Nays: None

Abstain: None

- b. Discussion, Consideration and Possible Action on Adopting the 2023-24 Annual Budget

Motion was made by Trustee Steve Brittingham and seconded by Trustee Mike Davis to approve adopting the 2023-24 Annual Budget.

Motion Passed with the following vote:

Ayes: Brittingham, Davis, Rudolf, Shattuck, Walker, Rogers, Hammock

Nays: None

Abstain: None

- c. Consider Approval of Small Business Grant Applications

Motion was made by Trustee Mike Davis and seconded by Trustee Steve Brittingham to approve all 4 grant applications under 4c.

Motion Passed with the following vote:

Ayes: Brittingham, Davis, Rudolf, Shattuck, Walker, Rogers, Hammock

Nays: None

Abstain: None

5. Executive Session

- a. Consider Entering into Executive Session to confer on matters pertaining to economic development, including the transfer of property, financing, or the creation of a proposal to entice a business to remain or to locate within their jurisdiction if public disclosure of the

matter discussed would interfere with the development of products or services or if public disclosure would violate the confidentiality of the business, specifically Project 360. This Executive Session Authorized by Title 25, Section 307 (C)(11) of the Oklahoma State Statutes.

Motion was made by Chairman Jeff Hammock and seconded by Trustee Jeff Shattuck to go into the Executive session.

Motion Passed with the following vote:

Ayes: Brittingham, Davis, Rudolf, Shattuck, Walker, Rogers, Hammock

Nays: None

Abstain: None

A motion was made by Chairman Jeff Hammock and seconded by Trustee Jeff Shattuck to amend the motion for the Executive session to 5a and 5c.

Motion Passed with the following vote:

Ayes: Brittingham, Davis, Rudolf, Shattuck, Walker, Rogers, Hammock

Nays: None

Abstain: None

- b. Consider Action Pursuant to Item 5. a

No Action

- c. Consider Entering into Executive Session to confer on matters pertaining to economic development, including the transfer of property, financing, or the creation of a proposal to entice a business to remain or to locate within their jurisdiction if public disclosure of the matter discussed would interfere with the development of products or services or if public disclosure would violate the confidentiality of the business, specifically Project Lift. This Executive Session Authorized by Title 25, Section 307 (C)(11) of the Oklahoma State Statutes.

The motion was made by Chairman Jeff Hammock and seconded by Vice Chairman Brett Rogers to reconvene into regular session.

Motion Passed with the following vote:

Ayes: Brittingham, Davis, Rudolf, Shattuck, Walker, Rogers, Hammock

Nays: None

Abstain: None

- d. Consider Action Pursuant to Item 5. c

The motion was made by Chairman Jeff Hammond and seconded by Trustee Grace Rudolf Instructed our Executive Director to enter into a contract, but at the same time gather more information on that particular project.

Motion Passed with the following vote:

Ayes: Brittingham, Davis, Rudolf, Shattuck, Walker, Rogers, Hammock

Nays: None

Abstain: None

6. New Business

No New Business

ADJOURNMENT

A motion was made by Vice Chairman Brett Rogers and seconded by Trustee Grace Rudolf to adjourn

Motion Passed with the following vote:

Ayes: Brittingham, Davis, Rudolf, Shattuck, Walker, Rogers, Hammock

Nays: None

Abstain: None