

Durant Industrial Authority

MINUTES OF THE DURANT INDUSTRIAL AUTHORITY REGULAR MEETING June 10, 2019 AT 3:00 P.M.

1) Call to Order –

Vice - Chairman Dennis Garrett called the meeting to order at 3:05 p.m., declared a quorum present, and opened the meeting.

2) Roll Call – Jennifer Taylor

The following Durant Industrial Authority members were present: Steve Brittingham, Dennis Garrett, Tammye Gwin, Janet Reed, Jeff Shattuck, *Jeff Hammock
(* Denotes partial attendance)

The following members were absent: Sean Burrage, Chris Pierce, Ashley Stuteville

The following guests were present at this month's meeting: Charles Calhoun, John Cathey, Michael Clements, Robert Holliday, Tim Rundel, Jim Thorpe, Robert Self, Judy Siemens

3) Opening Invocation – Paul Buntz

4) Consideration and Action – Approval of Minutes of the Regular Meeting of May 13, 2019. – Chairman Pierce

A motion was made by Janet Reed to approve the minutes as presented. Jeff Shattuck seconds the motion. The motion carried by:

Aye: Steve Brittingham, Dennis Garrett, Janet Reed, Jeff Shattuck
Nay: None

5) Review Industrial Authority Financial Reports – Judy Siemens

Judy Siemens presented financial statements included in the June 10 packet to the trustees. Discussion was held, trustees asked Judy Siemens to provide a print out of the pooled cash and what is being paid out of it for fund 020 and a detailed history report of CD's.

6) Consideration Resolution approving DIA Financial Plan and Budget for Fiscal Year for 2019-20 – Judy Siemens and Paul Buntz

Paul Buntz and Judy Siemens presented the proposed Fiscal Year 2019-2020 Budget included in the June 10 Packet. Discussion was held with questions regarding the amount for Audit Services, IT Service Fees, and trsf to Insurance Cash Funds. Judy Siemens stated she will get with the city treasurer and send that information to the trustees. A motion was made by Dennis Garrett to approve the 2019-2020 budget with the understanding that adjustments will be made once more information is received.

Aye: Steve Brittingham, Dennis Garrett, Janet Reed, Jeff Shattuck
Nay: None

7) Consideration and Action – Durant Industrial Authority Claims – April 2019 - Chairman

Vice Chairman Garrett reviewed the claims for the Durant Industrial Authority:

○ AT&T Mobility.....	\$55.53
○ Center of Economic Development Law.....	\$905.00
○ Cheryl Jackson.....	\$2,407.61
○ Durant Area Chamber of Commerce.....	\$1,385.00
○ Loucinda French.....	\$30.00
○ Jennifer Taylor.....	\$150.00
○ John Jackson.....	\$2,407.60
○ Oklahoma Department of Commerce.....	\$7,020.66
○ Paul Buntz.....	\$4,282.00
TOTAL	\$18,643.40

A motion was made to approve by Janet Reed. Jeff Shattuck seconds the motion. The motion carried by:

Aye: Steve Brittingham, Dennis Garrett, Janet Reed, Jeff Shattuck
Nay: None

8) Update on Durant Industrial Authority Projects and Related Items – Paul Buntz

The June 2019 report was included in the authority members packets. No Action Taken.

**9) Information Items
a. Economic Reports**

Members of the authority reviewed the reports included in June 10 packet. No action taken.

Jeff Hammock enters the meeting

10) Further Consideration action regarding status of agricultural lease with Robert Self on DIA property.

Robert Self addressed the trustees and asked for negotiations on his agricultural lease to build a fence that was took down. The estimate on the fence cost \$3,147.00. A motion was made by Dennis Garrett to credit \$1,000 off of his lease for 3 years to allow him to build a fence. The motion was seconded by Janet Reed.

Aye: Steve Brittingham, Dennis Garrett, Janet Reed, Jeff Shattuck
Nay: None

11) Consider Executive Session for the Durant Industrial Authority to discuss items (Executive Session Authorized by Title 25, Section 307B.1 and 307B.3 of the Oklahoma State Statues)

- a. Further discussion terms of Sale of Property and Project Energy**
- b. Discussion hiring, compensation, and employment contract of new director**

A motion was made by Jeff Shattuck to return to Enter into Executive Session. Jeff Shattuck seconds the motion. The motion carried by:

Aye: Steve Brittingham, Dennis Garrett, Jeff Hammock, Janet Reed, Jeff Shattuck
Nay: None

12) Consider Motion to Return to Regular Session - Chairman

A motion was made by Janet Reed to return to regular session. Seconded by Jeff Hammock. The motion carried by:

Aye: Steve Brittingham, Dennis Garrett, Jeff Hammock, Janet Reed, Jeff Shattuck
Nay: None

13) Consideration and Action Pursuant to Items 12a. and 12b. above - Chairman

No Action Taken

14) Durant Industrial Authority New Business – Chairman

No New Business

15) Adjournment – Chairman

A motion was made by Dennis Garrett to adjourn the meeting. Seconded by Jeff Hammock. The motion carried by:

Aye: Steve Brittingham, Dennis Garrett, Jeff Hammock, Janet Reed, Jeff Shattuck
Nay: None

16) Meet with Economic Development Council immediately following DIA Meeting for general discussion of economic development in Durant.

No Action Taken – did not meet.