

Durant Industrial Authority

MINUTES OF THE DURANT INDUSTRIAL AUTHORITY REGULAR MEETING February 10, 2020 AT 3:00 P.M.

1) Call to Order –

Director, Lisa Taylor called the meeting to order at 3:02 p.m., declared a quorum present, and opened the meeting.

2) Roll Call –

The following Durant Industrial Authority members were present: Steve Brittingham, Mike Goodwin, Tammye Gwin, Jeff Hammock, Brandon Johnson, Janet Reed, Jeff Shattuck, Ashley Stuteville

The following members were absent: Chris Pierce

The following guests were present: Charles Calhoun, John Cathey, Robert Holliday

3) Opening Invocation – Paul Buntz

4) Consideration and Action – Approval of Minutes of Regular Meeting for January 2020 – Lisa Taylor

A motion was made by Janet Reed to approve the minutes as presented. Mike Goodwin seconds the motion. The motion carried by the following vote:

Aye: Steve Brittingham, Jeff Hammock, Brandon Johnson, Janet Reed, Jeff Shattuck, Ashley Stuteville
Nay: None

5) Election of Vice-Chair of the DIA Board of Trustees

A motion was made by Steve Brittingham to elect Jeff Hammock as Vice-Chair of the DIA Board of Trustees. Mike Goodwin seconds the motion. The motion carried by the following vote.

Aye: Steve Brittingham, Jeff Hammock, Brandon Johnson, Janet Reed, Jeff Shattuck, Ashley Stuteville
Nay: None

6) Consideration appointment of DIA Trustee to serve on the Tourism Authority to replace Dennis Garrett.

A motion was made by Mike Goodwin to appoint Brandon Johnson to serve on the tourism authority. Steve Brittingham seconds the motion. The motion carried by the following vote:

Aye: Steve Brittingham, Jeff Hammock, Brandon Johnson, Janet Reed, Jeff Shattuck, Ashley Stuteville
Nay: None

7) Review Industrial Authority Financial Reports

No Action Taken

The Authority reviewed the January financial reports, provided in the February 10, 2020 packet. The authority asked for it to be looked into that An Chen, City Treasurer be present at the March meeting and provide details on the financial reports.

8) Discuss and Consider Approval of Economic Development Partnership with DTEDTA.

The Authority reviewed the claims for the Durant Industrial Authority:

o AT&T Mobility	\$56.64
o Cheryl Jackson	\$2407.60
o Durant Area Chamber of Commerce.....	\$1,385.00
o Loucinda French.....	\$60.00
o Jennifer Taylor	\$150.00
o John Jackson.....	\$2,407.61
o Oklahoma Department of Commerce.....	\$7,020.66
o Paul S. Buntz.....	\$3,712.50
o Southern Workforce Board, Inc.	\$500.00
o TOTAL.....	\$17,700.01

A motion was made by Ashley Stuteville to approve the claims as presented. Jeff Shattuck seconds the motion. The motion carried by the following vote:

Aye: Steve Brittingham, Jeff Hammock, Brandon Johnson, Janet Reed, Jeff Shattuck, Ashley Stuteville
Nay: None

9) Monthly Update on Durant Industrial Authority Projects and Related Items for December 2019 – Lisa Taylor and Paul Buntz

No Action Taken

Paul Buntz updated the trustees on current projects and related items. Report included in the February 10, 2020 packet.

Lisa Taylor updated the trustees on her first few days in the position and shared her vision for the program. She mentioned that the Tahoe does have some mechanical work that needs to be done on it. With the Tahoe being 10 years old, the authority asked her to find out what price they could get on trading the Tahoe in for a newer model.

10) Information Items

- a. Oklahoma Economic Indicators – December 2019**
- b. Oklahoma unemployment Report – December 2019**

No Action Taken

The Authority reviewed the information items included in their February 10, 2020 packet.

11) Durant Industrial Authority – New Business

- Janet Reed asked to discuss old business: She would like the contract to be reviewed again and the authority know if the city paying for the director salary starts with the new hire, or if it started by the date of the contract. The authority agreed they would like to check into this and asked that a copy of the contract be sent out to each of them, and it be put on the agenda next month for the authority to review the contract.
- Lisa Taylor will be getting with John Cathey to review the available land the authority has, the authority would like for copies of the surveys or land tracts be available to them by next month for them to review as well.

12) Adjournment - Chairman

A motion was made by Mike Goodwin to adjourn the meeting. Seconded by Steve Brittingham. The motion carried by the following vote:

Aye: Steve Brittingham, Jeff Hammock, Brandon Johnson, Janet Reed, Jeff Shattuck, Ashley Stuteville
Nay: None