AGENDA
Durant Industrial Authority
Monday, July 13, 2020, at 3:00 p.m.
Durant City Hall | 300 West Evergreen

This meeting will include videoconferencing. Chairman Pierce will be appearing remotely using videoconferencing via Zoom. Vice-Chairman Hammock will be physically present at the meeting site. Trustee Brittingham will be physically present at the meeting site. Trustee Goodwin will be physically present at the meeting site. Trustee Gwin will be physically present at the meeting site. Trustee Johnson will be physically present at the meeting site. Trustee Reed will be physically present at the meeting site. Trustee Shattuck will be physically present at the meeting site. Trustee Stuteville will be physically present at the meeting site. Watch the Durant Industrial Authority meeting live at www.durant.org/live

1) Call to Order
2) Roll Call
3) Opening Invocation
4) Consideration and Action – Approval of Minutes of Minutes of Regular Meeting of June 8, 2020.
5) Review of Industrial Authority Financial Reports.
6) Consideration and Action – Durant Industrial Authority Claims –June 2020
7) Consider and take action on appointment of secretary.
8) Consider and take action on adoption of meeting date and time for 2020-21 year.
9) Consider and take action on hiring an attorney to revise DIA Bylaws.
10) Consider and take action on easement request from Rural Water and Sewer District #5.
11) Consider and take action on expending funds from Economic Development Sales Tax to purchase real estate.
12) Consider and take action on selection of a vendor for Business Retention & Expansion CRM services.
13) Information items
    a. Executive Director's Report
    b. Choctaw Nation Community Partner Economic Report
    c. Appointment of Chamber of Commerce representative to Durant Industrial Authority seat
14) New Business
    a. In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.
15) Adjournment

Posted on Durant City Hall Bulletin Boards by 2:45 p.m. on July 9, 2020.

PLEASE BRING YOUR PACKETS TO THE MEETING

The Durant Industrial Authority encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least 48 hours prior to the scheduled meeting is encouraged to make the necessary accommodations. The Durant Industrial Authority may waive the 48-hour rule if signing is the necessary accommodation.

DURANT INDUSTRIAL AUTHORITY - FUND 020

INCOME & EXPENSE STATEMENT
91.67% of Fiscal Year
May 31, 2020

	Current Month		Fiscal Year To Date			
		% of	YTD	% of	2019-2020	% of
REVENUES:	May-20	Total Revenue	Amount	Total Revenue	Budget	Budget
BEGINNING BALANCE						0.00%
Interest Earned D.I.F.		0.00%	0	0.00%	-	0.00%
Interest		0.00%	395	0.18%	6,700	2.16%
DIA Property Lease Revenue-Jimmy Bush	525.00	4.25%	10,168	4.67%	3,828	1.23%
Misc. Revenue		0.00%	26,394	12.11%	17,000	5.48%
Transfer from Economic Development-DEBT PYMNT	8,502.75	68.79%	93,530	42.93%	102,033	32.88%
Transfer from Economic Development- REIMB		0.00%	50,716	23.28%	50,716	16.35%
CDBG Loan Pmt. Reimb - CG	1,666.67	13.48%	18,333	8.41%	20,000	6.45%
CDBG Loan Pmt. Reimb - ES	1,666.48	13.48%	18,331	8.41%	20,000	6.45%
PROJECT ENERGY					90,000	29.01%
TOTAL REVENUES	**12,360.90**	**3.98%**	**217,868**	**70.22%**	**310,277**	**100.00%**

	Current Month		Fiscal Year To Date			
		% of	YTD	% of	2019-2020	% of
EXPENSES:	May-20	Total Revenue	Amount	Total Revenue	Budget	Budget
Economic Development:						
Audit Fees (Prorated)	0.00	0.00%	-	0.00%		0.00%
Office Space Rent	1,225.00	76.08%	13,475	27.58%	14,700	22.43%
Phone & Communications		0.00%	420	0.86%	900	1.37%
Postage & Telecommunications		0.00%	72	0.15%	100	0.15%
Consulting Fees		0.00%	-	0.00%	4,000	6.10%
Publications & Advertising	45.24	2.81%	3,110	6.37%	3,000	4.58%
Contract Labor	150.00	9.32%	26,756	54.76%	30,000	45.77%
Comp. Software & Accessories		0.00%	405	0.83%	500	0.76%
Photo Copies	160.00	9.94%	1,760	3.60%	2,200	3.36%
Office Supplies		0.00%	169	0.35%	500	0.76%
Fuel	0.00	0.00%	-	0.00%	1,000	1.53%
Membership/Licenses/Certifications		0.00%	2,054	4.20%	2,080	3.17%
Janitorial Services	30.00	1.86%	300	0.61%	360	0.55%
Vehicle Maintenance		0.00%	339	0.69%	500	0.76%
Equipment Maintenance	0.00	0.00%	-	0.00%	500	0.76%
Misc. Expenditures	0.00	0.00%	-	0.00%	200	0.31%
Training & Travel	0.00	0.00%	-	0.00%	5,000	7.63%
I. T. Service Fees	0.00	0.00%	-	0.00%	-	0.00%
Transfer to Insurance Fund	0.00	0.00%		0.00%		0.00%
Total Economic Development Expenses	**1,610.24**	**100.00%**	**48,861**	**100.00%**	**65,540**	**100.00%**
Industrial Projects:						
CMP CDBG $300K Loan Pmt.	1,250.00	0.00%	13,750	9.75%	15,000	8.02%
Big Lots CDBG $500K Loan Pmt.	2,083.34	17.60%	22,917	16.25%	25,000	13.37%
CFG CDBG $400K Loan Pmt.	1,666.67	14.08%	18,333	13.00%	20,000	10.69%
EB - CDBG $400K Loan Pmt.	354.17	2.99%	3,896	2.76%	4,250	2.27%
ES - CDBG Loan Pmt.	1,666.48	14.08%	18,331	13.00%	20,000	10.69%
CG Land Acquisition Costs	4,815.21	40.68%	52,967	37.56%	57,783	30.89%
E.D. PROMOTION ACTIVITIES					5,000	2.67%
Hickory TIF Project		0.00%	4,966	3.52%	10,000	5.35%
Project Energy - TIF		0.00%	5,869.90	4.16%	30,000	16.04%
Total Industrial Projects Expenses	**11,835.87**	**89.44%**	**141,030**	**95.84%**	**187,033**	**100.00%**
TOTAL EXPENSES	**13,446.11**	**5.32%**	**189,891**	**75.18%**	**252,573**	
CHANGE IN NET POSITION	**(1,085.21)**		**27,977**		**57,704**	

Funding for loan provided by Economic Development 1/4% Sales Tax transferred in from Fund 110.

DURANT INDUSTRIAL AUTHORITY - FUND 020

CLAIM ON POOLED CASH STATEMENT

May 31, 2020

RECEIVE:	CURRENT MONTH	TOTAL
PRIOR MONTH BALANCE		$26,550.14
DIA ED Loan Repayment-Eagle Suspension	$1,666.48	$1,666.48
DIA ED Loan Repayment-Earth Biofuel	$1,312.50	$1,312.50
DIA ED Loan Repayment-	$1,666.67	$1,666.67
DIA Property Lease	$525.00	$525.00
Reimb. DIA Interim Director Exp.		$0.00
Transfer from ED for Debt Service Payment	$8,502.75	$8,502.75
		$0.00
TOTAL RECEIVE	$13,673.40	$40,223.54

PAYMENT:	CURRENT MONTH	TOTAL
A/P REIMBUSE		$0.00
Reverse Earth Biofuel	$1,312.50	$1,312.50
		$0.00
		$0.00
Transfer to DIA checking account	$11,380.90	$11,380.90
		$0.00
TOTAL EXPENSES	$12,693.40	$12,693.40

ACCOUN BALANCE	$980.00	$27,530.14	
Interim ED Director Personnel expense Reimburse to DIA			
7/1/19-7/15/19 34 HRS @$75	$2,550.00		
7/16/19-8/15/19 48.5 HRS @$75	$3,637.50		
8/16/19-9/15/16 30.75 HRS @$75	$2,306.25		
9/16/19-10/15/19 33.75 HRS @$75	$2,531.25	**$11,025.00**	Transfer 11/15/19
10/16-19-11/15/19 45.25 HRS @$75	$3,393.75		
11/16/19-12/15-19 60.75 HRS @$75	$4,556.25	$149,063.93	Transfer 12/12/19
12/16/19-1/15/2020 43 HRS @$75	$3,712.50	$3,393.75	Transfer 12/23/19
1/16/2020-2/10/2020 32.25 HRS @$75	$2,418.75	$4,456.25	Transfer 1/22/2020
		$11,835.90	Transfer 1/22/2020
		$3,712.50	Transfer 2/27/2020
		$11,835.90	Transfer 2/27/2020
02/01/2020-02/29/2020 Claim on Pooled		$14,006.00	Transfer 4/02/2020
		$2,418.75	Transfer 4/17/2020
03/01/2020-03/31/2020 Claim on Pooled		$11,656.02	Transfer 4/21/2020
4/1/2020-4/30/2020 Claim on Pooled		$11,380.90	Transfer 5/21/2020
5/1/2020-5/31/2020 Claim on Pooled		$12,360.90	Transfer 6/18/2023
YTD Transfer	$25,106.25		

ECONOMIC DEVELOPMENT FUND 110

BALANCE SHEET (unaudited)

as of 5/31/2020

ASSETS	Amount	% of Total Assets
Claim on Pooled Cash	2,461,042.00	44.89%
Sales Tax Receivable (.25%)	122,841.66	2.24%
Due From DIA	2,850,000.00	
Accounts Receivable	48,428.29	
Total Current Assets	5,482,311.95	100.00%
Capital Assets	-	-
Construction in progress	-	-
Gross Fixed Assets	-	-
Less Accumulated Depreciation	-	-
Net Fixed Assets	-	-
Due from other Governments	-	-
Total Other Assets	-	-
TOTAL ASSETS	**5,482,311.95**	**100.00%**

LIABILITIES	Amount	% of Total Assets
Accounts payable-pending	-	-
Other Current Liabilities	-	-
Total Current Liabilities	-	-
Capital lease obligations	-	-
Notes payable	-	-
Total Long Term Debt	-	-
Total Liabilities	-	-
Fund Balance	4,656,833.70	84.94%
Invested in Capital Assets	-	-
Surplus (Deficit)	825,478.25	15.06%
Total Fund Balance	**5,482,311.95**	**100.00%**
		0.00%
TOTAL LIABILITIES & FUND BALANCE	**5,482,311.95**	**100.00%**

Sales Tax Receivable is the audited 6/30/18 balance - sales tax was received in July 19 & Aug 19

AL 6/19/2020

Date 5/29/20 Page 1
Primary Account 4089243
Enclosures 11

City Of Durant
Durant Industrial Authority DIA
PO Box 578
Durant OK 74702-0578

CHECKING ACCOUNTS

Advantage Business Free PF		Number of Enclosures	11
Account Number	4089243	Statement Dates 5/01/20 thru	5/31/20
Previous Balance	472,675.76	Days in the statement period	31
1 Deposits/Credits	11,380.90	Average Ledger	467,403.69
11 Checks/Debits	17,126.66	Average Collected	467,403.69
Service Charge	.00		
Interest Paid	.00		
Current Balance	466,930.00		

DEPOSITS AND ADDITIONS

Date	Description	Amount
5/22	Transfer from 8415 to 9243 042 020 CLAIM ON POOLED TRSFER Con	11,380.90

CHECKS IN NUMBER ORDER

Date	Check No	Amount	Date	Check No	Amount
5/18	180549	3,710.55	5/18	180555	2,083.34
5/11	180550	2,407.61	5/18	180556	1,666.67
5/14	180551	1,385.00	5/18	180557	1,666.48
5/14	180552	45.24	5/18	180558	1,250.00
5/15	180553	150.00	5/18	180559	354.17
5/12	180554	2,407.60			

* Denotes missing check numbers

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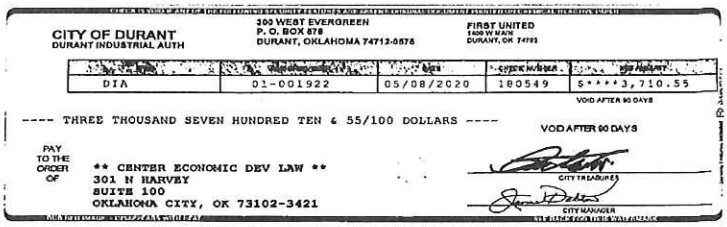
Advantage Business Free PF 4089243 (Continued)

DAILY BALANCE INFORMATION

Date	Balance	Date	Balance	Date	Balance
5/01	472,675.76	5/14	466,430.31	5/22	466,930.00
5/11	470,268.15	5/15	466,280.31		
5/12	467,860.55	5/18	455,549.10		



CITY OF DURANT
DURANT INDUSTRIAL AUTH

300 WEST EVERGREEN
P. O. BOX 678
DURANT, OKLAHOMA 74712-0678

FIRST UNITED
1400 W MAIN
DURANT, OK 74703

BANK	VENDOR NUMBER	DATE	CHECK NUMBER	NET AMOUNT
DIA	01-001922	05/08/2020	180549	$****3,710.55

VOID AFTER 90 DAYS

---- THREE THOUSAND SEVEN HUNDRED TEN & 55/100 DOLLARS ----

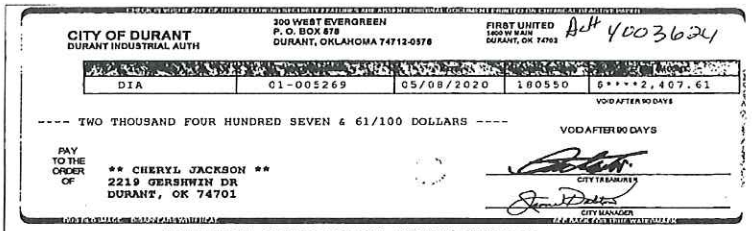
VOID AFTER 90 DAYS

PAY TO THE ORDER OF
** CENTER ECONOMIC DEV LAW **
301 N HARVEY
SUITE 100
OKLAHOMA CITY, OK 73102-3421

CITY TREASURER
CITY MANAGER

⑈180549⑈ ⑆103100881⑆ ⑈000040892438⑈

Check 180549 Date: 05/18 Amount: $3,710.55



CITY OF DURANT
DURANT INDUSTRIAL AUTH

300 WEST EVERGREEN
P. O. BOX 678
DURANT, OKLAHOMA 74712-0678

FIRST UNITED
1400 W MAIN
DURANT, OK 74703

Ref 4003624

BANK	VENDOR NUMBER	DATE	CHECK NUMBER	NET AMOUNT
DIA	01-005269	05/08/2020	180550	$****2,407.61

VOID AFTER 90 DAYS

---- TWO THOUSAND FOUR HUNDRED SEVEN & 61/100 DOLLARS ----

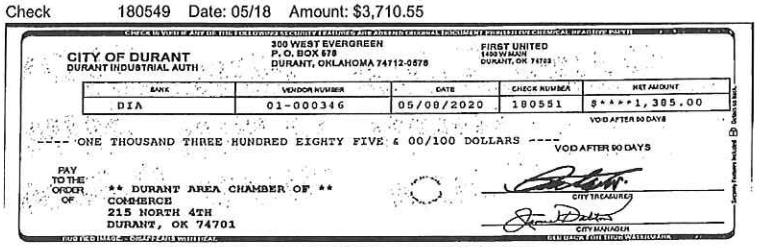
VOID AFTER 90 DAYS

PAY TO THE ORDER OF
** CHERYL JACKSON **
2219 GERSHWIN DR
DURANT, OK 74701

CITY TREASURER
CITY MANAGER

⑈180550⑈ ⑆103100881⑆ ⑈000040892438⑈

Check 180550 Date: 05/11 Amount: $2,407.61



CITY OF DURANT
DURANT INDUSTRIAL AUTH

300 WEST EVERGREEN
P. O. BOX 678
DURANT, OKLAHOMA 74712-0678

FIRST UNITED
1400 W MAIN
DURANT, OK 74703

BANK	VENDOR NUMBER	DATE	CHECK NUMBER	NET AMOUNT
DIA	01-000346	05/08/2020	180551	$****1,385.00

VOID AFTER 90 DAYS

---- ONE THOUSAND THREE HUNDRED EIGHTY FIVE & 00/100 DOLLARS ----

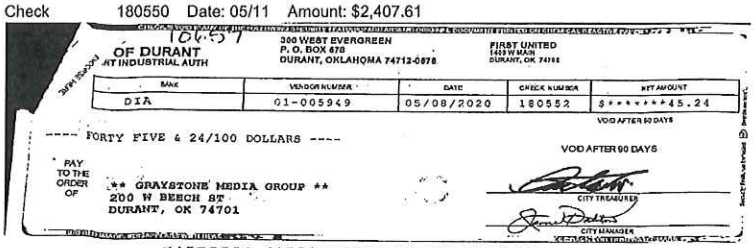
VOID AFTER 90 DAYS

PAY TO THE ORDER OF
** DURANT AREA CHAMBER OF COMMERCE **
215 NORTH 4TH
DURANT, OK 74701

CITY TREASURER
CITY MANAGER

⑈180551⑈ ⑆103100881⑆ ⑈000040892438⑈

Check 180551 Date: 05/14 Amount: $1,385.00



CITY OF DURANT
DURANT INDUSTRIAL AUTH

300 WEST EVERGREEN
P. O. BOX 678
DURANT, OKLAHOMA 74712-0678

FIRST UNITED
1400 W MAIN
DURANT, OK 74703

BANK	VENDOR NUMBER	DATE	CHECK NUMBER	NET AMOUNT
DIA	01-005949	05/08/2020	180552	$*******45.24

VOID AFTER 90 DAYS

---- FORTY FIVE & 24/100 DOLLARS ----

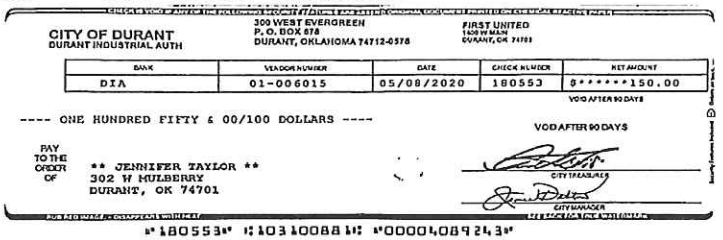
VOID AFTER 90 DAYS

PAY TO THE ORDER OF
** GRAYSTONE MEDIA GROUP **
200 W BEECH ST
DURANT, OK 74701

CITY TREASURER
CITY MANAGER

⑈180552⑈ ⑆103100881⑆ ⑈000040892438⑈

Check 180552 Date: 05/14 Amount: $45.24



CITY OF DURANT
DURANT INDUSTRIAL AUTH

300 WEST EVERGREEN
P. O. BOX 678
DURANT, OKLAHOMA 74712-0678

FIRST UNITED
1400 W MAIN
DURANT, OK 74703

BANK	VENDOR NUMBER	DATE	CHECK NUMBER	NET AMOUNT
DIA	01-006015	05/08/2020	180553	$******150.00

VOID AFTER 90 DAYS

---- ONE HUNDRED FIFTY & 00/100 DOLLARS ----

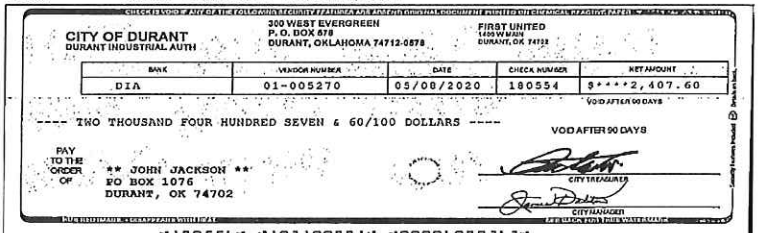
VOID AFTER 90 DAYS

PAY TO THE ORDER OF
** JENNIFER TAYLOR **
302 W MULBERRY
DURANT, OK 74701

CITY TREASURER
CITY MANAGER

⑈180553⑈ ⑆103100881⑆ ⑈000040892438⑈

Check 180553 Date: 05/15 Amount: $150.00



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P. O. BOX 678
DURANT, OKLAHOMA 74712-0678

FIRST UNITED
1400 W MAIN
DURANT, OK 74703

BANK	VENDOR NUMBER	DATE	CHECK NUMBER	NET AMOUNT
DIA	01-005270	05/08/2020	180554	$****2,407.60

VOID AFTER 90 DAYS

---- TWO THOUSAND FOUR HUNDRED SEVEN & 60/100 DOLLARS ----

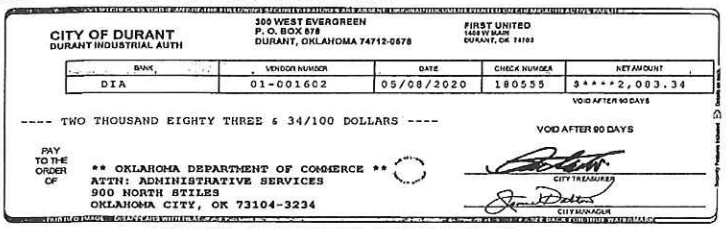
VOID AFTER 90 DAYS

PAY TO THE ORDER OF
** JOHN JACKSON **
PO BOX 1076
DURANT, OK 74702

CITY TREASURER
CITY MANAGER

⑈180554⑈ ⑆103100881⑆ ⑈000040892438⑈

Check 180554 Date: 05/12 Amount: $2,407.60



CITY OF DURANT
DURANT INDUSTRIAL AUTH

300 WEST EVERGREEN
P. O. BOX 678
DURANT, OKLAHOMA 74712-0678

FIRST UNITED
1400 W MAIN
DURANT, OK 74703

BANK	VENDOR NUMBER	DATE	CHECK NUMBER	NET AMOUNT
DIA	01-001602	05/08/2020	180555	$****2,083.34

VOID AFTER 90 DAYS

---- TWO THOUSAND EIGHTY THREE & 34/100 DOLLARS ----

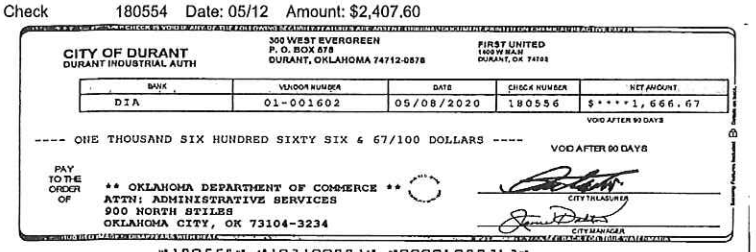
VOID AFTER 90 DAYS

PAY TO THE ORDER OF
** OKLAHOMA DEPARTMENT OF COMMERCE **
ATTN: ADMINISTRATIVE SERVICES
900 NORTH STILES
OKLAHOMA CITY, OK 73104-3234

CITY TREASURER
CITY MANAGER

⑈180555⑈ ⑆103100881⑆ ⑈000040892438⑈

Check 180555 Date: 05/18 Amount: $2,083.34



CITY OF DURANT
DURANT INDUSTRIAL AUTH

300 WEST EVERGREEN
P. O. BOX 678
DURANT, OKLAHOMA 74712-0678

FIRST UNITED
1400 W MAIN
DURANT, OK 74703

BANK	VENDOR NUMBER	DATE	CHECK NUMBER	NET AMOUNT
DIA	01-001602	05/08/2020	180556	$****1,666.67

VOID AFTER 90 DAYS

---- ONE THOUSAND SIX HUNDRED SIXTY SIX & 67/100 DOLLARS ----

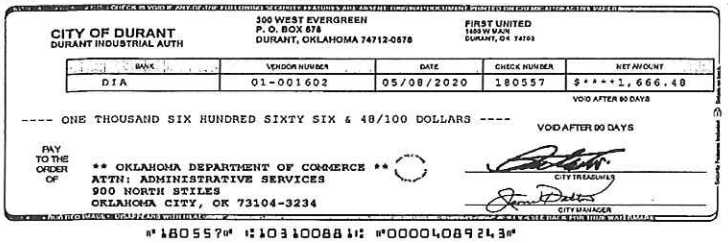
VOID AFTER 90 DAYS

PAY TO THE ORDER OF
** OKLAHOMA DEPARTMENT OF COMMERCE **
ATTN: ADMINISTRATIVE SERVICES
900 NORTH STILES
OKLAHOMA CITY, OK 73104-3234

CITY TREASURER
CITY MANAGER

⑈180556⑈ ⑆103100881⑆ ⑈000040892438⑈

Check 180556 Date: 05/18 Amount: $1,666.67



CITY OF DURANT
DURANT INDUSTRIAL AUTH

300 WEST EVERGREEN
P. O. BOX 678
DURANT, OKLAHOMA 74712-0678

FIRST UNITED
1400 W MAIN
DURANT, OK 74703

BANK	VENDOR NUMBER	DATE	CHECK NUMBER	NET AMOUNT
DIA	01-001602	05/08/2020	180557	$****1,666.48

VOID AFTER 90 DAYS

---- ONE THOUSAND SIX HUNDRED SIXTY SIX & 48/100 DOLLARS ----

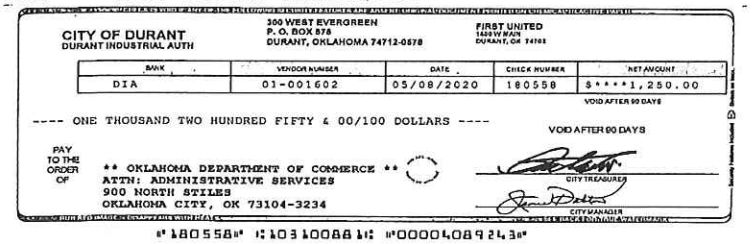
VOID AFTER 90 DAYS

PAY TO THE ORDER OF
** OKLAHOMA DEPARTMENT OF COMMERCE **
ATTN: ADMINISTRATIVE SERVICES
900 NORTH STILES
OKLAHOMA CITY, OK 73104-3234

CITY TREASURER
CITY MANAGER

⑈180557⑈ ⑆103100881⑆ ⑈000040892438⑈

Check 180557 Date: 05/18 Amount: $1,666.48



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DURANT INDUSTRIAL AUTH

300 WEST EVERGREEN
P. O. BOX 678
DURANT, OKLAHOMA 74712-0678

FIRST UNITED
1400 W MAIN
DURANT, OK 74703

BANK	VENDOR NUMBER	DATE	CHECK NUMBER	NET AMOUNT
DIA	01-001602	05/08/2020	180558	$****1,250.00

VOID AFTER 90 DAYS

---- ONE THOUSAND TWO HUNDRED FIFTY & 00/100 DOLLARS ----

VOID AFTER 90 DAYS

PAY TO THE ORDER OF
** OKLAHOMA DEPARTMENT OF COMMERCE **
ATTN: ADMINISTRATIVE SERVICES
900 NORTH STILES
OKLAHOMA CITY, OK 73104-3234

CITY TREASURER
CITY MANAGER

⑈180558⑈ ⑆103100881⑆ ⑈000040892438⑈

Check 180558 Date: 05/18 Amount: $1,250.00

CITY OF DURANT
DURANT INDUSTRIAL AUTH

300 WEST EVERGREEN
P. O. BOX 678
DURANT, OKLAHOMA 74712-0678

FIRST UNITED
1400 W MAIN
DURANT, OK 74703

BANK	VENDOR NUMBER	DATE	CHECK NUMBER	NET AMOUNT
DIA	01-001602	05/08/2020	180559	$******354.17

VOID AFTER 90 DAYS

---- THREE HUNDRED FIFTY FOUR & 17/100 DOLLARS ----

VOID AFTER 90 DAYS

PAY TO THE ORDER OF
** OKLAHOMA DEPARTMENT OF COMMERCE **
ATTN: ADMINISTRATIVE SERVICES
900 NORTH STILES
OKLAHOMA CITY, OK 73104-3234

CITY TREASURER
CITY MANAGER

⑈180559⑈ ⑆103100881⑆ ⑈000040892438⑈

Check 180559 Date: 05/18 Amount: $354.17

BALANCE SHEET
AS OF: MAY 31ST, 2020

110-1/4 % ECONOMIC DEV. FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
110-000-102.00-00	CLAIM ON POOLED CASH	2,461,042.00		
110-000-132.00-00	DUE FROM DIA	2,850,000.00		
110-000-171.10-00	SALES TAX RECEIVABLE (.25%)	122,841.66		
110-000-171.30-00	ACCOUNTS RECEIVABLE	48,428.29		
			5,482,311.95	
	TOTAL ASSETS			5,482,311.95
LIABILITIES				
110-000-243.00-00	ENCUMBRANCES	(13,070,741.32)		
110-000-244.00-00	RESERVE FOR ENCUMBRANCES	13,070,741.32		
110-000-247.00-00	PRIOR YEAR ENCUMBRANCES	88,500.00		
110-000-249.00-00	PRIOR YR. RES. FOR ENCUMBRANCE	(88,500.00)		
EQUITY				
110-000-271.00-00	FUND BALANCE	4,656,833.70		
	TOTAL BEGINNING EQUITY	4,656,833.70		
	TOTAL REVENUE	973,124.84		
	TOTAL EXPENSES	147,646.59		
	TOTAL INCREASE/(DECREASE) IN FUND BAL.	825,478.25		
	TOTAL EQUITY & FUND BALANCE		5,482,311.95	
	TOTAL LIABILITIES, EQUITY & FUND BALANCE			5,482,311.95

PACKET: 10756 DIA AP CLAIMS 07-02-20
VENDOR SET: 01 **** CHECK LISTING ****
BANK : DIA DURANT INDUSTRIAL AUTH

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
005269	CHERYL JACKSON							
	I-07/2020-INTEREST	INTEREST CARDINAL GLASS LAND	R	7/02/2020		327.74CR	181132	
	I-07/2020-LAND PRIN	PRINCIPAL CARDINAL GLASS LAND	R	7/02/2020		2,079.86CR	181132	2,407.60
000346	DURANT AREA CHAMBER OF							
	I-06/2020-COPY	DIA MONTHLY USAGE OF COPY MACH	R	7/02/2020		160.00CR	181133	
	I-06/2020-RENT	DIA MONTHLY OFFICE RENT	R	7/02/2020		1,225.00CR	181133	1,385.00
005807	LOUCINDA FRENCH							
	I-05.31.20-06.13.20	DIA OFFICE CLEANINGS	R	7/02/2020		30.00CR	181134	
	I-06-28.20 FINAL	LOUCINDA FRENCH	R	7/02/2020		25.00CR	181134	55.00
006015	JENNIFER TAYLOR							
	I-JUNE 2020	DIA MONTHLY STIPEND	R	7/02/2020		150.00CR	181135	150.00
005270	JOHN JACKSON							
	I-07/2020-INTEREST	INTEREST CARDINAL GLASS LAND	R	7/02/2020		327.75CR	181136	
	I-07/2020-LAND PRIN	PRIN. CARDNIAL LAND PURCHASE	R	7/02/2020		2,079.86CR	181136	2,407.61
003493	THE JOURNAL RECORD PUBLISHING CO							
	I-11886150	DIA LOCATION OKLAHOMA	R	7/02/2020		5,100.00CR	181137	5,100.00
001602	OKLAHOMA DEPARTMENT OF COMMERCE							
	I-07/2020-10712	LOAN 10712 PMT 197 OF 240	R	7/02/2020		2,083.34CR	181138	2,083.34
001602	OKLAHOMA DEPARTMENT OF COMMERCE							
	I-07/2020-11124ED87	11124 ED 87 PMT 187 OF 240	R	7/02/2020		1,666.67CR	181139	1,666.67
001602	OKLAHOMA DEPARTMENT OF COMMERCE							
	I-07/2020-12491ES	CDBG #12491 - EAGLE SUSPENSION	R	7/02/2020		1,666.48CR	181140	1,666.48
001602	OKLAHOMA DEPARTMENT OF COMMERCE							
	I-07/2020-9131CDBG	9131CDBG-EDIF99	R	7/02/2020		1,250.00CR	181141	1,250.00
001602	OKLAHOMA DEPARTMENT OF COMMERCE							
	I-07/2020-CDBG#1210	EARTH BIOFUELS CDBG	R	7/02/2020		354.17CR	181142	354.17
003976	W BROWN ENTERPRISES, INC.							
	I-1576	DIA EMERG BORE- TUBACEX	R	7/02/2020		20,027.70CR	181143	20,027.70

* * T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	12	0.00	38,553.57	38,553.57
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	12	0.00	38,553.57	38,553.57

PACKET: 10756 DIA AP CLAIMS 07-02-20
VENDOR SET: 01 **** CHECK LISTING ****
BANK : DIA DURANT INDUSTRIAL AUTH

ERROR LISTING

CHECK #	VENDOR	NAME	PAGE	ERROR MESSAGE	NOTES
181138	01-001602	OKLAHOMA DEPARTMENT OF COMME	1	CHECK DATE < ITEM DATE	TRAN NO#: I-07/2020-1071
181139	01-001602	OKLAHOMA DEPARTMENT OF COMME	1	CHECK DATE < ITEM DATE	TRAN NO#: I-07/2020-1112
181140	01-001602	OKLAHOMA DEPARTMENT OF COMME	1	CHECK DATE < ITEM DATE	TRAN NO#: I-07/2020-1249
181141	01-001602	OKLAHOMA DEPARTMENT OF COMME	1	CHECK DATE < ITEM DATE	TRAN NO#: I-07/2020-9131

TOTAL ERRORS: 0 TOTAL WARNINGS: 4

PACKET: 10756 DIA AP CLAIMS 07-02-20
VENDOR SET: 01 **** CHECK LISTING ****
BANK : DIA DURANT INDUSTRIAL AUTH

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT

** POSTING PERIOD RECAP **

FUND	PERIOD	AMOUNT
020	7/2020	18,525.87CR
250	7/2020	20,027.70CR
ALL		38,553.57CR

BY-LAWS OF THE DURANT INDUSTRIAL AUTHORITY

The By-Laws of the Durant Industrial Authority, an Oklahoma public trust (the "Authority") effective as of the 14 day of June, 2016, shall be as follows:

ARTICLE I

THE AUTHORITY

Section 1. Name. The name of the Authority shall be the "Durant Industrial Authority".

Section 2. Seal. The seal of the Authority shall be in the form of a circle and shall bear the name "Durant Industrial Authority", the words "Official", "Seal", and "Oklahoma".

Section 3. Office of Authority. The office of the Authority shall be at such place in the City of Durant as the Trustees shall designate from time to time, but shall initially be the Office of the Durant Chamber of Commerce, 215 North Fourth Avenue, Durant, Oklahoma.

ARTICLE II TRUSTEES

Section 1. Trustees. The number of Trustees shall be seven (7) and members thereof shall be those so designated and as set forth in the Trust Indenture.

Section 2. Terms of Office The terms of the office of the two designee Trustees (appointed by the Mayor of Durant) shall be for staggered four (4) year terms beginning on February 1 of each even numbered year. Upon the occurrence of a vacancy in the office of a "designated" Trustee, a successor Trustee to serve for the remainder of the unexpired term of office shall be appointed in the manner prescribed in the Trust Indenture, as supplemented and amended. Each such successor in office shall without any further act, deed or conveyance, automatically become a Trustee of this Trust and become fully vested with all the estate, properties, rights, powers, duties and obligations of his predecessor hereunder with like effect as if originally named as a Trustee herein.

Section 3. Advisory Members. In Addition to the Trustees appointed as provided herein, two (2) "Advisory Members" shall be non-voting members of the board of Trustees as provided herein. The Advisory Members shall consist of: (i) The Chief of the Choctaw Nation, or designee; and (ii) A Person, designated by the Mayor of the City of Durant, Oklahoma, coming

from one of the educational institutions which serve the City of Durant, Oklahoma, including the Durant Independent School District, Southeastern Oklahoma State University, or the Kiamichi Technology Center-Durant, subject to the approval of a majority of the members of the governing body of said City, each to serve a four (4) year term. The Advisory Members need not be residents of the City of Durant, Oklahoma.

ARTICLE III

OFFICERS

Section 1. Officers. The officers of the Authority shall be a Chair, Vice Chair, Secretary and Treasurer as directed by the Trust Indenture.

Section 2. Chair. A person from among the Trustees, selected by majority vote of the Trustees, shall be the Chair. The Chair shall preside at all meetings of the Authority. Except as otherwise authorized by resolution of the Authority, the Chair shall sign all contracts, deeds, and other instruments made by the Authority. At each meeting, the Chair shall submit recommendations and information as he/she may consider proper concerning business affairs and policies of the Authority.

Section 3. Vice Chair. The Trustees shall select by majority vote, one from among them to be Vice Chair. The Vice Chair shall perform the duties of the Chair in the absence or incapacity of the Chair; and in case of the resignation or death of the Chair, the Vice Chair shall perform such duties as are imposed on the Chair until such time as a new Chair shall have been chosen in the manner provided for in Section 2 herein.

Section 4. Secretary The Trustees of the Authority shall select by majority vote, a person to serve as Secretary who may or may not also be a Trustee of the Authority. The Secretary shall keep the records of the Authority, shall act as Secretary of the meetings of the Authority and record all votes, and shall keep a record of the proceedings of the Authority in a journal of proceedings to be kept for such purposes, and shall perform all duties incident to said office. He/She shall keep in safe custody the Seal of the Authority and shall have the power to affix the Seal to all contracts and instruments authorized to be executed on behalf of the Authority. An Assistant Secretary may be elected by majority vote of the Trustees and may or may not be a Trustee.

Section 5. Treasurer The Treasurer shall have the care and custody of all funds of the Authority and shall deposit the same in the name of the Authority in such bank or banks or with the beneficiary of the trust for deposit in a bank or banks as the Authority may select. He/She shall have such authority in signing of orders and checks for the payment of money as the Authority may by resolution from time to time designate. He/She shall keep regular books of accounts of the Authority showing receipts and expenditures and shall render to the Authority an account of the transactions of the Authority and of the financial condition of the Authority when requested. He/She shall give such bond for the faithful performance of his/her duties as the governing body may designate.

Section 5. Additional Duties. The officers of the Authority shall perform such other duties and functions as may from time to time be required by the governing body or by these By-Laws or rules and regulations of the Authority.

Section 6. Vacancies. Should the office of Chair, Vice Chair Secretary or Treasurer become vacant, the Authority shall appoint a successor at the next meeting and such appointment shall be for the interim period until the office is filled by appointment pursuant to procedures set forth in the Trust Indenture creating the Authority.

Section 7. Additional Personnel. The Authority may from time to time employ such personnel, such as a General Manager and/or Executive Director, as it deems necessary to exercise its powers, duties and functions as prescribed by the Trust Indenture creating the Authority.

ARTICLE IV

GENERAL MANAGER

Section 1. As authorized by the Trust Indenture, the Trustees may select a general manager who shall hold the title of Executive Director of the Durant Industrial Authority.

Section 2. The Executive Director shall be responsible for employment of necessary secretarial and office assistants as may be authorized by a vote of the Trustees. The Executive Director shall have the responsibility of proposing an annual budget and the management thereof, marketing and seeking business, industrial and technological growth for the City of Durant and the metropolitan area.

ARTICLE V

COMMITTEES

Section 1. Ad hoc Committees. The Chair may appoint ad hoc committees from among the Trustees as he may deem appropriate from time to time.

ARTICLE VI MEETINGS

Section 1. Regular Meetings. Regular meetings of the Authority shall be held in accordance with established meeting schedules to be determined by a majority of the Trustees from time to time, at the regular meeting place of the Authority. Should any such date be a legal holiday, the meeting shall be held on the next business day at the same time and place.

Section 2. Special Meetings. The Chair of the Authority may, when he deems it expedient, and shall in any event upon the written request of two (2) members of the Authority, call a special meeting of the Authority for the purpose of transacting any business designated in the call. Where the call is made at the request of two (2) members, it shall designate any business for consideration specified by the requesting members. The call of a special meeting may be delivered to each member of the Authority or may be mailed to the business or home address of each member of the Authority at least two (2) days prior to the date of such special meeting. At each special meeting no business shall be considered other than that designated in the call. Notice of such meetings must be filed with the City Clerk at least 48 hours in advance of the meeting, and posted at the site of the meeting at least 24 hours in advance of the meeting.

Section 3. Quorum. The powers of the Authority shall be vested in the Trustees thereof in office from time to time. A majority of Trustees shall constitute a quorum for the purpose of conducting its business and exercising its powers. When a quorum is in attendance, action may be taken by the Authority upon a favorable vote of the majority of the Trustees present.

Section 4. Manner of Voting. The voting on all questions coming before the Authority shall be by roll call, the AYE's and NAY' s shall be entered upon the minutes of such meeting, except in case of elections when the vote may be by ballot, at the direction of the Chair.

ARTICLE VII

ACCOUNTING MATTERS

Section 1. Fiscal Year. The Authority shall operate on the basis of a fiscal year ending June 30 of each year, unless altered by amendment to these By-Laws

Section 2. Annual Audit. The Authority shall annually, by October 1 of that year, designate a certified or public accountant or accounting firm to conduct an independent audit of the financial records of the Authority for the preceding fiscal year, in keeping with state law.

ARTICLE VIII AMENDMENTS

Section 1. Amendments to By-Laws. The By-Laws of the Authority may be amended with the approval of a majority of the Trustees at a regular or special meeting.

Except by unanimous consent of all the Trustees, no proposed amendment to the By-Laws shall be voted upon until the same shall have been reduced to writing, filed with the

Secretary and approved at a regular meeting immediately preceding the meeting at which the same is voted upon.

Passed and Approved this 14 day of June, 2016

GREG MASSEY, Chair

ATTEST:

TOMMY KRAMER, Secretary

(SEAL)

United States Department of Agriculture
Farmers Home Administration

RIGHT-OF-WAY EASEMENT

KNOW ALL MEN BY THESE PRESENTS:

That in consideration of One Dollar ($1.00) and other good and valuable consideration paid to **DURANT INDUSTRIAL AUTHORITY**, hereinafter referred to as GRANTOR, by RURAL WATER AND SEWER DISTRICT NO. 5, Bryan County, Oklahoma, hereinafter referred to as GRANTEE, the receipt of which is hereby acknowledged, the GRANTOR does hereby grant, bargain, sell, transfer, and convey unto the GRANTEE, its successor and assigns, a perpetual easement with the right to erect, construct, install, and lay, and thereafter use, operate, inspect, repair, maintain, upgrade, and remove a water and/or sewer line and appurtenances appertaining thereto over, across, and through the land of the GRANTOR situate in Bryan County, State of Oklahoma, said land being described as follows:

N/2 N/2 of Section 9, Township 7 South, Range 9 East, Bryan County, Oklahoma.

together with the right of ingress and egress over the adjacent lands of the GRANTOR, its successors and assigns, for the purposes of this easement.

This easement shall be 20 feet in width, described as follows:

A line 20 feet West and running parallel to the boundary line as determined by the East property line of the above described property.

The consideration hereinabove recited shall constitute payment in full for any damages to the land of the GRANTOR, his/her successors and assigns, by reason of the installation, operation, and maintenance of the structures or improvements referred to herein. The GRANTEE covenants to maintain the easement in good repair so that no unreasonable damage will result from its use to the adjacent land of the GRANTOR, his/her successors and assigns. The property described herein was obtained or improved through Federal financial assistance. This property is subject to the provisions of Title VI of the Civil Rights Act of 1964 and the regulations issued pursuant thereto for so long as the property continues to be used for the same or similar purpose for which financial assistance was extended or for so long as the purchaser owns it, whichever is longer.

The grant and other provisions of this easement shall constitute a covenant running with the land for the benefit of the GRANTEE, its successors and assigns.

IN WITNESS WHEREOF, the GRANTOR has executed this instrument this _____ day of _____, 2020.

DURANT INDUSTRIAL AUTHORITY

By:_____

STATE OF OKLAHOMA)
) ss. ACKNOWLEDGMENT
COUNTY OF BRYAN)

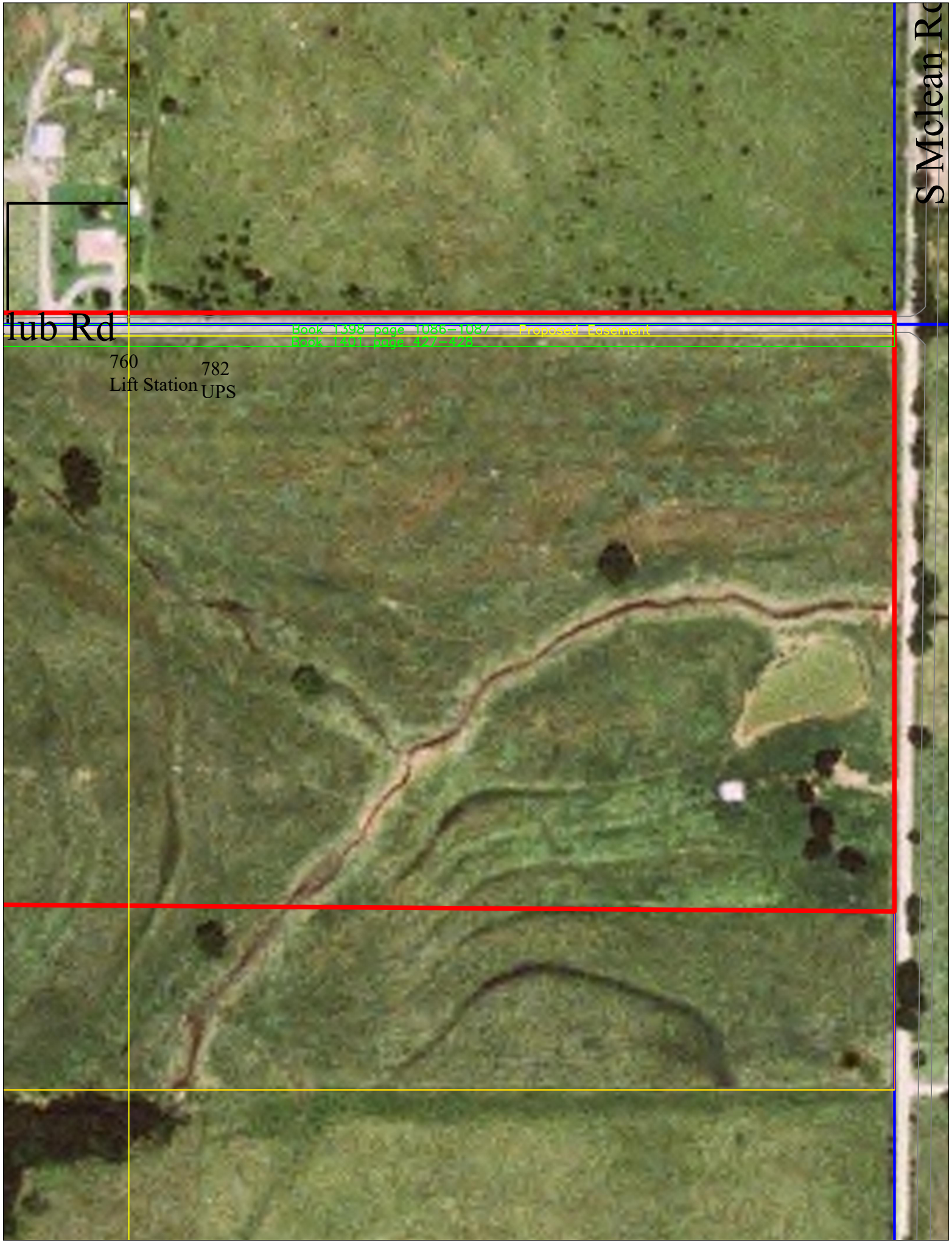
Before me, the undersigned, a Notary Public, in and for said County and State, on this _____ day of _____, 2020, personally appeared _____ to me known to be the identical person who subscribed the name of the maker thereof to the foregoing instrument as its _____ and acknowledged to me that he executed the same as his free and voluntary act and deed and as the free and voluntary act and deed of such limited liability company for the uses and purposes therein set forth.

Witness my hand and seal the day and year last above written.

_____
NOTARY PUBLIC

My Commission Expires:

_____


lub Rd
760
Lift Station
782
UPS
Book 1398 page 1086-1087
Book 1401 page 427-428
Proposed Easement
S Mclean Rd

Monthly Economic Development Report

June 2020

To: Durant Industrial Authority Members

From: Lisa Taylor, Director

Date: July 6, 2020

Highway 70: City employees met to discuss the renaming of various streets currently known as some form of "Highway 70". The issue has been causing problems for drivers delivering to businesses located along various sections of Highway 70. Resolution 2020-29 has been created, and will be presented to City Council Members on July 14, 2020.

Requests for Information: We received one Request for Information for June. Durant Industrial Authority did not have a property to meet the minimum requirements for that project, and no proposal was submitted. Property will be identified for purchase by the DIA, upon approval, which will allow us the opportunity to compete for future development projects.

Business Retention & Expansion Services: An RFP was posted, and a vendor has been selected to provide a platform for Business Retention and Expansion data. Once a vendor is selected, a formal contract for services will be signed, and a local team will be formed to conduct interviews, data input and follow up. Proposed team members will represent the Chamber of Commerce, Durant Main Street, local education, etc.

New office space: The Durant Industrial Authority is now located inside City Hall. City employees moved furniture to City Hall. There are alot of files to go through to determine what should be kept or discarded. In the future, we will move to electronic records management, as time and finances allow.

Other activity: A strategic plan and the 2019-20 Annual Report hare being developed and will be presented to the DIA members for adoption in August. If anyone has interest in providing information or guidance for either document, please contact Lisa Taylor.

Business & Economic Development

Community Partner Economic Report

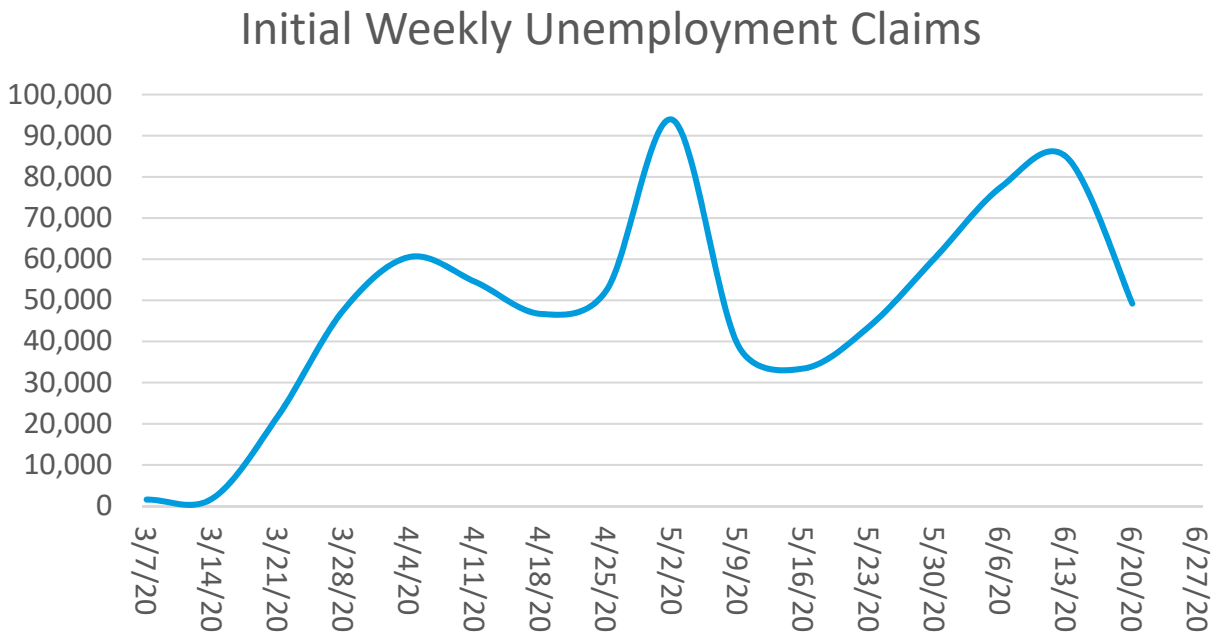
July 8, 2020

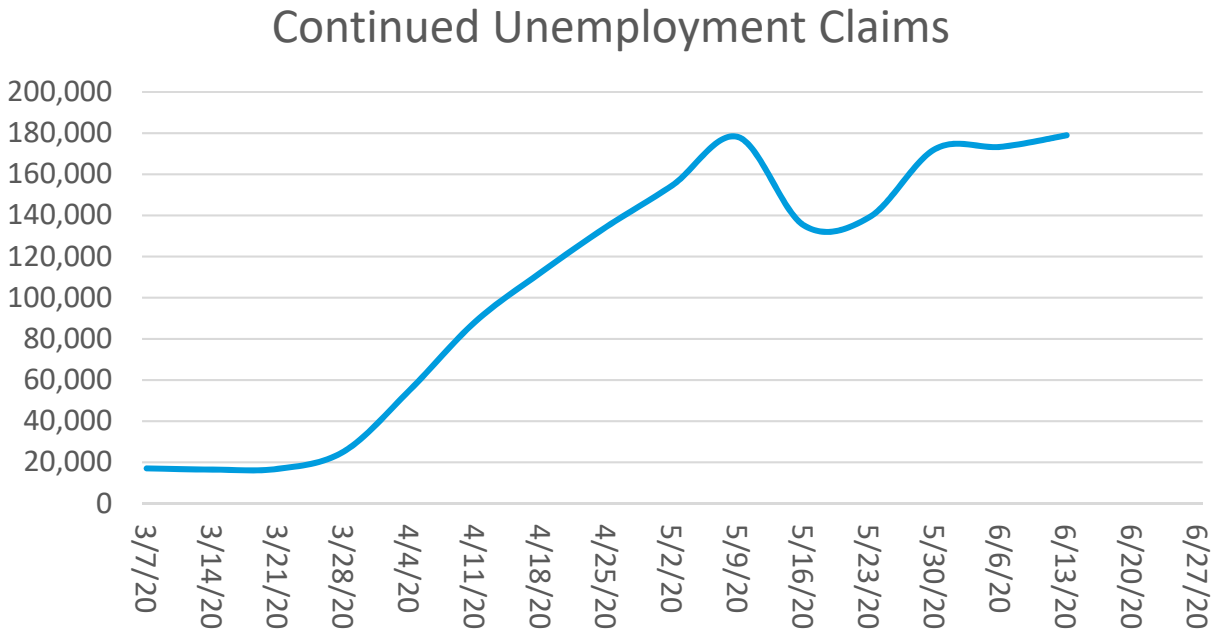
Sources: Oklahoma Tax Commission, Oklahoma Employment Securities Commission, GIS Planning, and EMSI.

Choctaw Nation Labor Force Figures

	May-19	May-20	Change	May-20 Unemployment Rate
Atoka	4,950	4,900	-1.0%	12.9
Bryan	21,168	21,199	0.1%	11.0
Choctaw	5,439	5,370	-1.3%	13.5
Coal	2,414	2,331	-3.4%	10.4
Haskell	4,101	4,175	1.8%	13.4
Hughes	5,320	5,267	-1.0%	12.3
Latimer	3,148	3,100	-1.5%	16.0
Le Flore	18,887	18,924	0.2%	13.7
McCurtain	14,222	14,349	0.9%	10.3
Pittsburg	17,697	16,899	-4.5%	13.8
Pushmataha	4,324	4,207	-2.7%	11.9
Choctaw Nation Total	**101,670**	**100,721**	**-0.9%**	**12.7**
State of Oklahoma	1,828,690	1,820,958	-0.4%	12.6

Oklahoma Unemployment





Choctaw Nation Taxable Retail Sales

	Jul-19	Jul-20	Change	FY Total
Atoka	$10,277,657	$11,074,350	7.8%	$11,074,350
Bryan	$44,694,880	$52,407,524	17.3%	$52,407,524
Choctaw	$13,135,931	$12,487,769	-4.9%	$12,487,769
Coal	$9,361,984	$2,835,560	-69.7%	$2,835,560
Haskell	$12,680,971	$8,700,831	-31.4%	$8,700,831
Hughes	$14,741,441	$10,405,085	-29.4%	$10,405,085
Latimer	$6,227,189	$7,390,507	18.7%	$7,390,507
Le Flore	$29,952,752	$36,454,292	21.7%	$36,454,292
McCurtain	$35,870,074	$49,568,126	38.2%	$49,568,126
Pittsburg	$61,369,941	$48,823,267	-20.4%	$48,823,267
Pushmataha	$8,529,924	$5,781,890	-32.2%	$5,781,890
Choctaw Nation Region	**$246,842,742**	**$245,929,202**	**-0.4%**	**$245,929,202**

Choctaw Nation Use Tax Deposits

	Jul-19	Jul-20	Change	FY Total
Atoka	$18,255	$27,359	49.9%	$27,359
Bryan	$27,871	$41,657	49.5%	$41,657
Choctaw	$27,290	$39,245	43.8%	$39,245
Coal	$9,140	$12,049	31.8%	$12,049
Haskell	$27,022	$22,682	-16.1%	$22,682
Hughes	$9,819	$17,811	81.4%	$17,811
Latimer	$14,361	$19,906	38.6%	$19,906
Le Flore	$68,689	$102,817	49.7%	$102,817
McCurtain	$64,075	$83,201	29.8%	$83,201
Pittsburg	$216,119	$107,154	-50.4%	$107,154
Pushmataha	$23,401	$33,063	41.3%	$33,063
Choctaw Nation Region	**$506,042**	**$506,944**	**0.2%**	**$506,944**

Durant Area Chamber of Commerce

215 North 4th Avenue
Durant, Oklahoma 74701
(580) 924-0848
durantchamber.org

June 29, 2020

Chairman Pierce:

According to the terms of the bylaws of the Trust of the Durant Industrial Authority the Executive Committee has approved designating Edwin Boothe to the Durant Industrial Trust position held by the Durant Area Chamber of Commerce. Mr. Boothe will assume the position as of August 2020.

Mr. Boothe is the Director of Distribution at Big Lots Distribution in Durant, OK. He resides at 800 Gail Farrell Drive, Durant, OK, which is located within the Durant City limits. His contact information is, edwinboothe@biglots.com, 580-924-1916. The Durant Area Chamber of Commerce feels that Mr. Boothe brings to the Durant Industrial Authority a strong voice from the Distribution/ Industrial/Manufacturing sector.

The Durant Area Chamber of Commerce is committed to the development of both retail and industrial growth and will continue to work with the City of Durant and the Durant Industrial Authority to assure continued growth.

Sincerely,

Matt Davison
2020 President